

[Responsible National Body/ies for implementation of the Work Plan/Annual Report]

**Regulation (EU) 2017/1004 of the European Parliament and of the Council of 17 May 2017**

on the establishment of a Union framework for the collection, management and use of data in the fisheries sector and support for scientific advice regarding the common fisheries policy and repealing Council Regulation (EC) No 199/2008 (recast)

**Commission Delegated Decision (EU) 2021/1167 of 27 April 2021**

establishing the multiannual Union programme for the collection and management of biological, environmental, technical and socioeconomic data in the fisheries and aquaculture sectors from 2022

**Commission Implementing Decision (EU) 2021/1168 of 27 April 2021**

establishing the list of mandatory research surveys at sea and thresholds as part of the multiannual Union programme for the collection and management of data in the fisheries and aquaculture sectors from 2022

**Commission Implementing Decision (EU) 2021/...**

laying down rules on the format for the submission of work plans and annual reports for data collection in the fisheries and aquaculture sectors

# **[MS] Work Plan for data collection in the fisheries and aquaculture sectors**

2022...

Version [N] – [Year] *(not to be added if same as above)*

[Place, Date]

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## SECTION 1: GENERAL INFORMATION

### Data collection framework at national level

*General comment: Use this text box to describe how data collection is organised in your Member State (institutions involved, contact information) and in which regional coordination groups (RCG) your Member State participates.*

Outline the general framework of the national data collection programme in relation to the relevant sections of the EU MAP. If applicable, indicate major methodological changes in approach compared to previous year(s), and to which section(s) they apply.

Give full name, acronym and contact details of all institutes that contribute to the data collection activities, and describe briefly their role in the work plan.

Provide a link to the national data collection website, if there is one.

*(max. 1000 words)*

### Text Box 1a: Test studies description

*General comment: This text box fulfils Chapter II, section 1.2 of the EU MAP Delegated Decision annex.*

1. Aim of the test study

2. Duration of the test study

3. Methodology and expected outcomes of the test study

*(max 900 words per study)*

### Text Box 1b: Other data collection activities

*General comment: Use this text box to provide information on other data collection activities that relate to your EMFAF operational programme and need to be included in the work plan and the annual report. Describe activities that are funded by the DCF but fulfil objectives under other EMFAF priorities, like marine knowledge, or activities funded by the DCF, but without a direct link to the EU MAP specific requirements or WP template tables, like freshwater fisheries. You can also include one-off specific studies for a particular end-user need that do not enter the regular data collection.*

1. Aim of the data collection activity

2. Duration of the data collection activity

3. Methodology and expected outcomes of the data collection activity

*(max 900 words per activity)*

## SECTION 2: BIOLOGICAL DATA

### **Text Box 2.3: Data collection for diadromous species in freshwater**

*General comment: This Textbox fulfils Article 5(2)(a), Article 6 (3)(a), (b) and (c) of Regulation (EU) 2017/1004 and Chapter II, point 2.1(b) and point 2.3 of the EU MAP Delegated Decision annex. Use this text box to give an overview of the methodology used to collect data from freshwater commercial fisheries for salmon, sea trout and eel, and from research surveys on salmon and sea trout in freshwater, and on eel in any relevant habitat including coastal waters.*

Method selected for collecting data.

Describe briefly the method for collecting the variables presented in Table 2.3. Detailed descriptions are to be included in Annex 1.1. If variables are not directly collected but estimated the method of estimation should be described here.

*(max 250 words per species and area)*

#### **Text Box 2.4: Recreational fisheries**

*General comment: This text box fulfils Article 5(2)(a), Article 6 (3)(a), (b) and (c) of Regulation (EU) 2017/1004 and Chapter II, point 2.2 of the EU MAP Delegated Decision annex. Use this text box to give an overview of the methodology used for the data collected on marine and freshwater recreational catches.*

Description of the sampling scheme/survey according to Table 2.4.

*(max 900 words per region)*

#### **Text Box 2.5: Sampling plan description for biological data**

*General comment: This text box fulfils Article 5 (2)(a) and (b), Article 6 (3)(a), (b) and (c) of Regulation (EU) 2017/1004 and Chapter 2, point 2.1(a) and 4.1 of the EU MAP Delegated Decision annex. This text box complements Table 2.5.*

This text box is complementary to information on the sampling schemes provided in the quality document (Annex 1.1). It serves to highlight additional information on sampling schemes and sampling frames that the Member State considers useful to understand the sampling design planned for the region and the implementation year(s).

Additional information on sampling schemes

You may add specific contextual information related to a region and the implementation year(s), for instance highlighting new developments not yet detailed in the quality document, regional adaptation and/or perspectives for the future. Insert the information under the same sampling scheme identifier as in Table 2.5.

Additional description of sampling frames

You may add a complementary description to what includes the ‘Sampling frame description’ column of Table 2.5. Insert the information under the same identifier and name as in the columns ‘Sampling frame identifier’ and ‘Sampling frame description’ of Table 2.5, and in the same order (Sampling frame identifier + Sampling frame description).

*(One text box of max. 1 000 words per region/RFMO/RFO/IO)*

## Text Box 2.6: Research surveys at sea

*General comment: This text box fulfils Article 5 (1)(b), Article 6 (3)(a), (b) and (c) of Regulation (EU) 2017/1004 and Chapters I and II of the EU MAP Implementing Decision. It is intended to specify which research surveys at sea, as set out in Table 2 of the EU MAP Implementing Decision will be carried out. Member States shall specify whether the research survey is included in Table 2 of the EU-MAP Implementing Decision or whether it is an additional survey.*

*(Use one text box per survey)*

Name of the research survey

### 1. Objectives of the survey

For mandatory surveys: list the full list of target species/ecosystem components set by the coordinating group (as opposed to the target species provided in Table 1 of the EU MAP Implementing Decision) and the international, and additional national objectives.

For non-mandatory surveys: describe the purpose of the survey including sampling activities and target species/ecosystem components, the end user and how the data are used.

### 2. Description of the survey design and methods used in the survey for each type of data collection as listed in Table 2.6 for this specific survey.

If documentation of the survey design and methods used is available online in English, you can refer to that documentation.

### 3. For internationally coordinated surveys, describe the participating Member States/vessels.

### 4. Where applicable, provide more details on the type of participation and/or threshold agreement applied.

For types of participation other than 'Financial', describe the type of participation, and/or the background of the type of participation in more detail.

*(max. 450 words per survey)*

## SECTION 3: FISHING ACTIVITY DATA

### **Text Box 3.1: Fishing activity variables data collection strategy**

*General comment: This text box fulfils Article 5 (2)(c), Article 6 (3)(a), (b) and (c) of Regulation (EU) 2017/1004 and Chapter II point 3.1 of the EU MAP Delegated Decision annex. It is intended to describe the method used to derive estimates for representative samples where data are not to be recorded under Control Regulation (EC) No 1224/2009 or where data collected under Regulation (EC) No 1224/2009 are not at the right aggregation level for the intended scientific use. Text Box 3.1 should be filled only if complementary data collection is planned*

Explain the reasons for implementing complementary data collection

Information on the sampling schemes is available in Annex 1.2 document template. However, the Member State is invited to highlight additional information here on sampling schemes and sampling frames deemed necessary to understand the actual sampling design planned for the implementation year(s).

*(max. 900 words)*

### **Text Box 3.2: Fishing activity variables data collection strategy (for inland eel commercial fisheries)**

*General comment: This text box fulfils Article 5(2)(c), Article 6(3)(a), (b) and (c) of Regulation (EU) 2017/1004 and Chapter II point 3.2 of the EU MAP Delegated Decision annex. It is intended to describe the methods and data sources used to estimate fishing capacity, effort and landings data.*

Describe data collection of inland eel commercial fisheries landings, effort and capacity. List or describe, for instance, the number of fishing entities, fishing methods, and the associated units used.

*(max. 900 words)*



## SECTION 4: IMPACT OF FISHERIES ON MARINE BIOLOGICAL RESOURCES

### **Text Box 4.2: Incidental catches of sensitive species**

*General comment: This text box fulfils Article 5(2)(a) and (b), Article 6(3)(a), (b) and (c) of Regulation (EU) 2017/1004 and Chapter 2 point 4.1 of the EU-MAP Delegated Decision annex. This text box complements Table 2.5.*

This text box is complementary to information on the sampling schemes provided in the quality document (Annex 1.1). It serves to highlight information on sampling schemes and sampling frames related to incidental catches of sensitive species.

Additional information on planning the observation of incidental catches of sensitive species (if already filled in in Annex 1.1, please indicate where it can be found):

- Has an assessment of the relative risk of bycatch for the different gear types/metiers taken place and been taken into account for the sampling design?
- What are the gear types/metiers that present the highest risk of bycatch per species/taxa of PETS in a given region?
- What methods are used to calculate the observation effort?
- Does the sampling design and protocol follow the recommendations from relevant expert groups? Provide appropriate references. If there are no relevant expert groups, the design and protocol have to be explained in the text.

Additional information on observer protocols (if already filled in in Annex 1.1, indicate where it can be found):

- Does the on-board observer protocol contain a check for rare specimens in the catch at opening of the cod-end? If YES, is the observer instructed to indicate if the cod-end was NOT checked in a haul?
- In gill nets and hook-and-line fisheries: does the on-board observer protocol instruct the observer to indicate how much of the hauling process has been observed for (large) incidental bycatches that slip out of the net?
- In large catches: does the protocol instruct the observer to check for rare specimens during sorting of the catch (i.e. at the conveyor belt)? Is the observer instructed to indicate what percentage of the sorting or hauling process has been checked at "haul level"?

Additional information on sampling schemes

You may add specific contextual information related to a region and the implementation year(s), for instance highlighting new developments not yet detailed in the quality document, regional adaptation and/or perspectives for the future. Insert the information under the same sampling scheme identifier as in Table 2.5.

Additional description on sampling frames

You may add a complementary description to what includes the 'Sampling frame description' column of Table 2.5. Insert the information under the same identifier and name as in the columns 'Sampling frame identifier' and 'Sampling frame description' of Table 2.5, and in the same order (Sampling frame identifier + Sampling frame description).

*(One text box of max. 1 000 words per region/RFMO/RFO/IO)*

### **Text Box 4.3: Fisheries impact on marine habitats**

*General comment: This text box fulfils Article 5 paragraph 2(a) and 2(b), Article 6 paragraph 3(a), 3(b) and 3(c) of Regulation (EU) 2017/1004 and Chapter 2, section 4.2 of the EU MAP Delegated Decision annex. It contains information on additional studies on the fisheries impact on marine habitats.*

1. Aim of the study
2. Duration of the study
3. Methodology and expected outcomes of the study

*(max. 900 words per study)*

## SECTION 5: ECONOMIC AND SOCIAL DATA IN FISHERIES

### **Text Box 5.2: Economic and social variables for fisheries data collection**

*General comment: This text box fulfils Article 5(2)(d), Article 6(3)(a), (b) and (c) of Regulation (EU) 2017/1004, and Chapter II point 5 of the EU MAP Delegated Decision annex. It is intended to specify the data to be collected under Tables 7, 8 and 9 of the EU MAP Delegated Decision annex.*

#### 1. Description of clustering

In cases where a fleet segment has less than 10 vessels:

- (a) Clustering may be necessary to design the sampling plan and to report economic variables;
- (b) Member States shall report which fleet segments have been grouped at national level and shall justify the clustering on the basis of statistical analysis;
- (c) In their annual report, Member States shall report the number of sampled vessels for each fleet segment regardless of any clustering made to collect or provide the data.”

Clustering should be described, and information should be given on the segments that are clustered.

The Member State should distinguish between segments considered for clustering as follows:

- (a) Important segments with distinct characteristics;
- (b) Segments similar to other segments;
- (c) Non-important segments with distinct characteristics.

Importance of fleet segments should be assessed in terms of landings (value and volume) and/or effort. Similarity should be demonstrated using expert knowledge on fishing patterns or on available data on landings and/or effort.

For each of the cases described, the Member State should apply the following approaches for clustering according to the different characteristics of fleet segments:

- (a) Important segments with distinct characteristics
- (b) Such segments should not be clustered unless strictly necessary in data reporting for confidentiality reasons. Data should be collected separately for these segments and included in national totals (unless separate identification is then made possible as a consequence).
- (c) Segments similar to other segments
- (d) Such segments can be clustered for sampling purposes, as well as for confidentiality reasons. The segments merged should be selected according to criteria that should be fully explained and justified by the Member State. In particular, the approach to determine similarity should be clearly described by the Member State.
- (e) Non-important segments with distinct characteristics
- (f) Such segments can be clustered for sampling purposes, as well as for confidentiality reasons. These segments can be merged with other non-important segments. Clustering of these segments with other important segments should be avoided. The Member State should explain how the lower level of importance had been determined and for which reasons the clustered segments have been selected. Clusters should be named after the biggest segment in terms of numbers of vessels or economic significance.

#### 2. Description of activity indicator

If the Member State is using an activity indicator to divide the fleet segment into different activity levels, use ‘L’ for the low activity vessels and ‘A’ for the normal economic activity vessels. Please provide a description of the activity methodology used.

3. Deviation from the RCG ECON (ex. PGECON) definitions

Describe and justify any deviations from variable definitions as listed in the '[EU MAP Guidance Document](#)' on the DCF website.

*(max. 900 words)*

## SECTION 6: ECONOMIC AND SOCIAL DATA IN AQUACULTURE

### **Text Box 6.1: Economic and social variables for aquaculture data collection**

*General comment: This text box fulfils Article 5(2)(e), Article 6(3)(a), (b) and (c) of Regulation (EU) 2017/1004, and Chapter II point 6 of the EU MAP Delegated Decision annex. It is intended to specify the data to be collected under Tables 10 and 11 of the EU MAP Delegated Decision annex.*

**1. Description of the threshold application**

Please provide a percentage for the Member State's production from the latest EU aquaculture production reported to EUROSTAT.

**2. Deviation from the RCG ECON (ex. PGECON) definitions**

Describe and justify any deviations from variable definitions as listed in the 'EU MAP Guidance Document' on the DCF website.

*(max. 900 words)*

**Text Box 7.1: Economic and social variables for fish processing data collection**

*General comment: This text box fulfils Article 5(2)(f), Article 6(3)(a), (b) and (c) of Regulation (EU) 2017/1004, and Chapter II point 7 of the EU MAP Delegated Decision annex. The Member State should provide justifications for complementary data collection for fish processing.*

This text box is optional, since all information on the sampling schemes is available in Annex 1.2 document template. The Member State is invited to highlight additional information here on sampling schemes and sampling frames deemed necessary to understand the actual sampling design planned for the region and the implementation year(s).

*(max. 900 words)*

## ANNEX 1.1 - QUALITY REPORT FOR BIOLOGICAL DATA SAMPLING SCHEME

*The quality report fulfils Article 6(3)(d) of Regulation (EU) 2017/1004. This document is intended to specify data to be collected under Chapter II, point 2 of the EU MAP Delegated Decision annex: 'Biological data on exploited biological resources caught by Union commercial and recreational fisheries'. Use this annex to state whether documentation in the data collection process (design, sampling implementation, data capture, data storage, sample storage and data processing) exists and identify where this documentation can be found. Names of sampling schemes and strata shall be identical to those in Tables 2.2, 2.3, 2.4, 2.5, 2.6 and 4.1 of the WP/AR. For quality information on scientific surveys, use the survey acronym as a sampling scheme identifier. For mandatory surveys, refer to Table 1 of the EU MAP Implementing Decision annex, see also MasterCodeList 'Mandatory survey at sea'.*

|   |
|---|
| <b>MS :</b>   |
| <b>Region:</b>  |
| <b>Sampling scheme identifier:</b>  |
| <b>Sampling scheme type:</b>  |
| <b>Observation type:</b>  |
| <b>Time period of validity:</b> from when until when  |
| Short description (max 100 words): <i>e.g. sampling scheme aiming to collect length samples from commercial landings on-shore for all species listed in Table 1 of the EU MAP Delegated Decision annex. The scheme covers mainland and all outermost regions ('RUP' in French, Portuguese, and Spanish).</i>  |
| <b>Description of the population</b>  |
| <b>Population targeted:</b> Specify which are the primary sampling units (PSUs), e.g. all national port*days (information present in former Table 4B). For research surveys: specify the main target species from a survey perspective (as opposed to Table 1 in the Annex to the Implementing Decision) and the main survey area.  |
| <b>Population sampled:</b> Specify which part of the target population will be sampled and specify which part of the target population is unreachable for sampling or excluded for some reason, <i>e.g. major ports being listed as auctions excluding all minor ports and no sampling during the week-ends</i> . For research surveys at sea describe target species in single-species surveys or ecosystem component ( <i>e.g. demersal, pelagic</i> ) in multispecies surveys. |
| <b>Stratification:</b> Explain the logic taken to stratify the population and the number of strata generated, <i>e.g. population stratified in three geographical lots (from A to B, from B to C and from C to D). Each lot is then stratified by auction.</i>  |
| <b>Sampling design and protocols</b>  |
| <b>Sampling design description:</b> Describe how the sampling allocation is defined; how PSUs and SSUs are selected for sampling; indicate for which catch fraction the sampling scheme applies.  |
| <b>Is the sampling design compliant with the 4S principle?:</b> Y/N/NA (NA for e.g. surveys and diadromous and  |

recreational sampling schemes)

**Regional coordination:** Indicate if the sampling design and protocols were developed as part of a regional or multi-lateral agreement, and if yes, refer to the agreement (table 1.3) and list all participating Member States.

**Link to sampling design documentation:** Provide a link to a webpage where the documentation can be found. If no link is available, but documentation exists, provide a literature reference (author(s), year and type of publication - e.g. internal report). If no documentation on the sampling design exists, provide some details in the textbox.

**Compliance with international recommendations:** Indicate 'Y' (yes) if the sampling design is in line with international recommendations, and 'N' if not. If no relevant expert or coordination groups exist, the sampling design should be shortly explained in the text, and should be available upon request for the evaluators.

**Link to sampling protocol documentation:** Provide a link to a webpage where the documentation can be found. If no link is available, but documentation exists, provide a literature reference (author(s), year and type of publication - e.g. internal report). If no documentation on the sampling design exists, provide details of the sampling protocol in this textbox.

**Compliance with international recommendations:** Enter 'Y' (yes) if the sampling protocol is in line with international recommendations, and 'N' if not. If no relevant expert or coordination groups exist, the sampling protocol should be shortly explained in the text, and should be available upon request for the evaluators.

#### **Sampling implementation**

**Recording of refusal rate:** Indicate 'Y' (yes), 'N' (no), or 'NA' (not applicable, in case of research surveys). If 'N' (no), indicate when (year) documentation will be available.

**Monitoring of sampling progress within the sampling year:** Indicate how sampling allocations are adjusted (if needed) and followed-up. What mechanisms are in place to resolve issues and adopt mitigation measures during the sampling year?

#### **Data capture**

**Means of data capture:** Short description (+ optional photo). Indicate what are the means for collecting the data, e.g. scales, measuring board, dedicated software, ...

**Data capture documentation:** Provide a link to a webpage where the documentation can be found. If no link is available, but documentation exists, provide a literature reference (author(s), year and type of publication - e.g. internal report). If no documentation on data capture (e.g. measuring protocols, maturity staging, manual for the data capture, etc.) exists, provide some details in the textbox.

**Quality checks documentation:** Indicate with 'Y' (yes) or 'N' (no). If 'N' (no), indicate when (year) documentation will be available. Provide a link to a webpage where the documentation can be found. If no link is available, but documentation exists, provide a literature reference (author(s), year and type of publication - e.g. internal report). If no documentation on the quality checks exists, provide some details in the text box.

#### **Data storage**

**National database:** Provide the name of the national database, if applicable. Otherwise, insert 'NA' (not applicable). Provide a link if the database is accessible through a website.



**International database:** Provide the name of the international database(s) and the organisation hosting the database, if applicable. Otherwise, insert 'NA' (not applicable). Provide a link if the database is accessible through a website.

**Quality checks and data validation documentation:** Provide a link to webpage where the documentation can be found. Otherwise, provide some details in the text box.

### **Sample storage**

**Storage description:** Indicate the type of soft tissues and hard parts stored (e.g. age structures, stomach, plankton, genetics) and the location used for storing samples; how long the samples are stored; how conservation and maintenance as well as access to samples are organised; whether the samples are stored under the auspices/responsibility of an international organisation and, if yes, which one. Provide a link to information on quantities of sampled stored by species/stock, geographic sub-area and by year.

**Sample analysis:** Provide a brief description or references to documents, including links to webpages (e.g. age reading manuals, EGs reports and protocols) if appropriate, where information on the processing of the samples is provided.

### **Data processing**

**Evaluation of data accuracy (bias and precision):** Indicate with 'Y' (yes) or 'N' (no). If 'N' (no), indicate when (year) documentation will be available. Provide a link to a webpage where the documentation can be found. If no link is available, but documentation exists, provide a literature reference (author(s), year and type of publication - e.g. internal report). If no documentation on the evaluation of data accuracy exists, provide some details in the textbox.

**Editing and imputation methods:** Indicate 'Y' (yes) or 'N' (no). If 'N' (no), indicate when (year) documentation will be available. Provide a link to a webpage where the documentation can be found. If no link is available, but documentation exists, provide a literature reference (author(s), year and type of publication - e.g. internal report). If no documentation on the editing and imputation methods exists, provide some details in the textbox.

**Quality document associated to a dataset:** Has a publication digital object identifier (DOI) been created? Is there a document summarising the estimation process that has been followed?

**Validation of the final dataset:** How are datasets validated (quality checked) before being provided to the end user?

## ANNEX 1.2 - QUALITY REPORT FOR SOCIOECONOMIC DATA SAMPLING SCHEME

*The quality report fulfils Article 6 (3) (d) of Regulation (EU) 2017/1004. This document is intended to specify data to be collected under Chapter II, points 3, 5, 6, and 7 of the Delegated Decision annex: ‘Socioeconomic data on fisheries, aquaculture and any complementary data collection of fishing activity and fish processing’. Use this annex to describe quality aspects of the data collection process (design, sampling implementation, data capture, data storage and data processing etc.). The annex should be filled for each sampling scheme. Where applicable, use the handbook on sampling design (Deliverable 2.1 from MARE/2016/22 SECFISH study), available on the DCF website.*

|  |
|--|
| <b>Survey Specifications</b>   |
| <p><i>‘Sector name’ refers to socio economic data on fisheries, aquaculture and any complementary data collection for fishing activities and processing, as in the EU MAP Delegated Decision annex.</i></p> <p><i>‘Sampling scheme’ refers to the survey technique: by census, by sampling, random or non-random, other (with explanation). If sampling, then outline sampling design.</i></p> <p><i>‘Variables’ refer to Tables 7, 9 and 10 of the EU MAP Delegated Decision annex.</i></p> <p><i>‘Supra region’ refers to Table 2 of the EU MAP Implementing Decision annex. If the sampling scheme is the same in all supra regions, put ‘All supra regions’.</i></p> |
| <b>Sector name(s):</b>   |
| <b>Sampling scheme:</b>  |
| <b>Variables:</b>  |
| <b>Supra region(s):</b>  |
| <b>Survey planning</b>   |
| Provide a short description of the population to which the sampling scheme applies, e.g. ‘less active vessels using passive gears’.  |
| <b>Survey design and strategy</b>  |
| <p>List data sources, e.g. interviews, registers, log books, sales notes, VMS, financial accounts, etc.</p> <p>Describe how the sample sizes were determined.</p> <p>Describe survey methods and distribution, e.g. questionnaire forms by post, by email, on website, by phone, access to other datasets, etc.</p> <p>Describe the role of auxiliary information, if any, in the strategy, e.g. for validation, cross referencing, as a fall-back data source, etc.</p>   |
| <b>Estimation design</b>   |
| <p>Describe method of calculating population estimate from sample.</p> <p>Describe method of calculating derived data, e.g. imputed values.</p> <p>Describe treatment of non-responses.</p>  |
| <b>Error checks</b>  |
| Describe potential errors and how and where in the process these are detected, avoided or eliminated, e.g. data duplication, double counting, respondent error, upload error, processing error, etc.   |

|  |
|--|
| <b>Data storage and documentation</b>  |
| Describe how the data are stored.<br>Provide a link to the webpage where additional methodological documentation can be found, if any.   |
| <b>Revision</b>  |
| Describe the frequency of the methodology review e.g. revision of segmentation, survey method per segment, per variable, etc.  |
| <b>Confidentiality</b>   |
| Are procedures for confidential data handling in place and documented?<br>Are protocols to enforce confidentiality between DCF partners in place and documented?<br>Are protocols to enforce confidentiality with external users in place and documented?<br>Are there any issues with publication of data due to confidentiality reasons? Provide an explanation. |